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## WOMEN DEVELOPMENT CORPORATION, BIHAR

### **Bid Document for Menstrual Hygiene Management Programme**

#### **About WDC :**

The Women Development Corporation, Bihar came into existence under the Society Registration Act -1860 on November 28, 1991 with the objective of implementing programmes for empowerment of women in the state and to formulate, promote and implement various schemes aimed at the development of women in Bihar. It works under the aegis of Dept. of Social Welfare; Govt. of Bihar. Its vision is to ensure overall survival, development, protection and participation of women and adolescent girls in the state. The WDC, over a period of time has evolved its vision and is currently implementing plans of action, programmes and schemes for advancement of women and adolescent girls with the support of Civil Society Organizations, Community Based Organizations and professional and technical Agencies for achieving its mandate, in addition to the regular support from the State Government.

#### **Introduction :**

Progress towards gender equality and women's empowerment in Bihar has been built upon strong commitments by the government's unflagging effort. Gender inequality arising out of social norms and cultural traditions has been addressed through a range of direct and indirect measures to bring about social change, especially changes in attitudes and perception towards women. The states' effort itself reflects the aspirations of women in the state.

The Department of Social Welfare constitutes of dedicated Directorates and Corporations that are designated to take up specific responsibilities under one umbrella; responsibilities include matters pertaining to the welfare, development and empowerment of women, children, aged, differently-abled, destitute and persons with special needs. The Women Development Corporation (WDC) has been mandated to implement state's perspective plan towards empowering women and adolescent girls in Bihar. As the nodal agency for empowering women, WDC came into being on November 28, 1991 and was registered under Society Registration Act, 1856. Its vision is to ensure overall survival, development, protection and participation of women and adolescent girls in the state.

The WDC has evolved in its vision and is currently implementing plans of action, programmes and schemes for advancement of women and adolescent girls with the support of Civil Society Organizations, Community Based Organizations and professional and technical Agencies for achieving its mandate.

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Thrust Areas, Plans of action and Programmes/ Schemes for Advancement of women.

As mentioned in the previous section, WDC has been mandated towards promoting socio-economic development and empowerment of women through-

1. Education and awareness generation
2. Vocational training and employment
3. Entrepreneurship development programmes
4. Social Activities and Issues
5. Formation of Cooperatives
6. Skill up-gradation for women groups
7. Provide margin money support to women
8. Infrastructure development
9. Gender equality
10. Implementation of various acts and legislations for women

### INSTRUCTIONS TO TENDERERS

Sealed tenders are invited in the prescribed format for empanelment of firm / agencies for the following 2 activities:

- (i) Supply of Sanitary Napkins
- (ii) Skill training - specialization in health sector

#### 1. For Activity (i) – Supply of Sanitary Napkins

Envelope marked “A”-

- i) Proof of being the Manufacturer of the product. If the agency is the supplier of the product, authorization letter from the manufacturer is to be submitted
- ii) Past performance of supply of similar nature to any Govt. / Public Sector agency/ Corporate House / International agency
- iii) Copy of VAT registration and latest VAT return copy.
- iv) Copy of all other statutory registration papers
- v) Copy of PAN and IT return copy of last 3 financial years.
- vi) A self declared affidavit that the firm has not been blacklisted for any cause by Government of India / Govt of Bihar or any other Public Sector Agency..

**For Activity (ii) – Skill training & Awareness Creation :- specialization in health sector**

**Back ground -**

About 52% of the female population is of reproductive age and most of them are menstruating every month. The majority of them have no access to clean and safe sanitary products, or to a clean and private space in which to change menstrual cloths or pads and to wash.

Menstruation is supposed to be invisible and silent, and sometimes, menstruating women and girls are supposed to be invisible and silent, too. Millions of girls and women are subject to restrictions in their daily lives simply because they are menstruating. Besides the health problems due to poor hygiene during menstruation, the lack or unaffordability of facilities and appropriate sanitary products may push menstruating girls temporarily or sometimes permanently out of school, having a negative impact on their right to education. The best place to make an impact on improving the lives of girls and women is in water and sanitation. The time has come to promote –loudly and unashamedly – the role of good Menstrual Hygiene Management (MHM) as a trigger for better, stronger development of women and girls: personal, educational and professional. There is also clear evidence to show that ignoring good menstrual hygiene is damaging not just women and girls directly but also for schools, businesses and economies.

**Objective of the Assignment- The objective of the Assignment is to**

Improving lives of Women and Adolescent by Creating awareness about the menstrual Hygiene Management among the Women and Child ,promote the use of Sanitary Napkin ,its disposal and Creating a supply chain for availability of the affordable Sanitary Napkin and creating awareness about the water and Sanitation .

**Scope of Work-**

- a) The agency has to train and develop master trainers at the Block and district level who can create awareness among the adolescent girls and women about the menstrual Hygiene management.
- b) Piloting Establishment of Incinerator and Vending Machine in Schools and Colleges by assisting Women Development Corporation.
- c) Develop Supply Chain of Low Cost Sanitary Napkins in the Block and at Federation Level.

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- d) Manage the Training of the Trainers at the SHG level who will create awareness at the Panchayat level about the Menstrual Hygiene management .
  - e) Creating Awareness through distribution of IEC materials .

**Support By Women development Corporation -**

1. Women Development Corporation will provide cost of two manpower at the monthly remuneration of Rs.25000/- per month to manage and execute the project.
2. The Training material including Training module will be provided by the Corporation.
3. The Training cost will be decided as per the cost norms of Bihar Skill Development Mission.
4. The other cost if required will also be reimbursed by the Corporation if it so decides.

**Envelope marked "A" -**

- i) Proof of registration with Bihar Skill Development Mission / NSDS / Sector Skill Council in health sector training
- ii) Experience in Training minimum 1000 Paramedical Assistant in Bihar in minimum 5 Districts of Bihar
- iii) Copy of Service tax registration and other statutory registration papers
- iv) In case the bidder is a consortium, then any one of the consortium / association partner must fulfill the above Sl No. i, ii & iii.
- v) A self declared affidavit that the firm has not been blacklisted for any cause by Government of India / Govt of Bihar or any other Public Sector Agency.

**One bidder may submit proposal for both the activities (if eligible), but has to submit separate proposal for the activities. The Bidder also should have the capability to distribute the items to the specified destinations i.e. District headquarters (within the State of Bihar) within the stipulated time schedule.**

**2. Envelope marked "B" - Financial bid**

**a. For Activity (i) - Supply of Sanitary Napkins**

Rates are to be submitted as per Annexure 1.

**b. For Activity (ii) - Skill training: - specialization in health sector**

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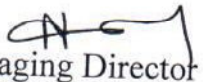
(A)  
No financial bid has to be submitted. The activity will be done as per the BSDM cost norms.

Envelopes marked 'A' will be opened first and the contents will be evaluated at first stage. The financial bid of those bidders will only be opened, whose documents will be found satisfactory and according to instruction and specification.

**The empanelment is proposed for a period of 01 year, which may be terminated by either side by giving a 01 month notice. Any extension beyond the period of 01 year will be done based on the performance of the agency and need of the programme, maximum for 2 more years.**

Bidders are requested to send their offer in the prescribed format in sealed envelop addressed to Managing Director, Women Development Corporation, Bihar, 2<sup>nd</sup> Floor Indira Bhawan, R.C Singh Path, Patna on or before 19.12.2016, 3.00 PM. The envelop should clearly mention on top – "**Proposal for \_\_\_\_\_**". (Whichever activity is applicable).

The Technical Bid will be opened on the same day at 4.00 PM in the presence of bidders of their authorized representative who desire to be present. If the date is declared as a holiday, then will be opened on the next working day. The Financial Bids of only technically successful bidders (applicable only in case of supply of sanitary napkin) would be opened, the date for which would be duly announced and all successful bidders would be intimated.

  
Managing Director

Women Development Corporation, Bihar

R C Singh Path, Patna 800 001

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**Specification of Sanitary Napkin (Non wing)**

SI No	Description	Specification
1	Overall Length of Pad	230mm $\pm$ 5 mm
2	Overall width of Pad	90 mm $\pm$ 5mm
3	Pad Length	200mm $\pm$ 5mm
4	Pad Width	65mm $\pm$ 5mm
5	Napkin Weight	8 gm $\pm$ 0.5 gm
6	Thickness	10 mm $\pm$ 2 mm
7	Absorbency Total Absorptive Capacity in gms	50 gm $\pm$ 5 gm
8	pH of distilled water pH of aqueous extract	6.5-7.5 6.5- 7.5

- Top non – woven cover.
- Core pad of FLUFF PULP
- Back – Sheet of Poly Film release Paper & adhesive.
- Leak proof Channels.
- Printed Poly Bag .

**(Format of Price Schedule)**

1	2	3	4	5
Sl No.	Items	Unit Rate (FOR basis)	Taxes	Total Quoted unit Price incl. of all taxes (FOR basis)
01	Packet of 8 pcs Sanitary Napkin			
02	Single Pc Sanitary Napkin			

In Words -----

Authorized Signature with seal